



HES Botlek Tank Terminal B.V.
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 Port no. 4260
 The Netherlands
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Safety regulations

HES BOTLEK TANK TERMINAL

-  entrance/exit
-  rendezvous
-  forbidden acces
-  danger zone
-  AED device
-  first aid
-  direction



General Safety Regulations:

The following general prohibitions and obligations are in force across the entire HES Botlek Tank Terminal premises:

- Visitors must always sign in upon reporting at the desk, and must always sign out upon leaving;
- Any instructions by HES Botlek Tank Terminal must always be complied with;
- Smoking and open fire are prohibited across the entire premises. Smoking is exclusively permitted in the designated smoking room near the company office;
- Use of alcohol and/or drugs, as well as being under the influence of alcohol and/or drugs, is prohibited across the entire premises;
- Eating and drinking are only allowed in the designated dining rooms;
- Use of electronic devices, such as (portable) radios, photo and film camera equipment, for instance, is prohibited across the entire premises;
- Use of non-EX mobile phones is prohibited across the entire premises. Using mobile phones in vehicles is expressly included in this prohibition. An exception to the prohibition of mobile phone use is in force within the company office;
- Performance of work activities, other than manipulations, is only allowed in case a work permit has been issued by HES Botlek Tank Terminal for this purpose. Furthermore, the above is subject to the condition that any tools and equipment used for such purposes meet all the pertaining legal requirements, and have been approved as such;
- Parking of vehicles is only allowed on the designated and demarcated section of the premises;
- Any escape routes and safety devices must be kept clear;
- Permitted maximum speed on the premises is 15 km/h;
- Use of prescribed personal safety equipment is mandatory;
- Ensure hygiene, order, and cleanliness in the workplace and the office.



Use of personal safety equipment (PSE):

Wearing PSE is mandatory; overalls must be antistatic and flame resistant, as well as covering the entire body and limbs.

- safety helm;
- safety footwear;
- safety goggles.

Third parties are required to provide their own relevant protective measures. Any persons lacking the relevant PSE will be refused access. Operation of installations is only permitted for authorised HES Botlek Tank Terminal personnel. Command of one of the following languages is mandatory: Dutch, German, English. Lack of command of these languages may lead to refusal of access.

Movement without PSE is only allowed within the blue markings; failure to comply with this instruction may lead to immediate sanctions.

What to do in case of evacuation alert:

- 1 All work permits become void in case of evacuation alert;
- 2 Warn bystanders;
- 3 Assemble at the designated assembly points as soon as possible;
- 4 Wait for HES Botlek Tank Terminal personnel instructions;
- 5 Keep doors and windows closed.

Test alert every 1st Monday of every month at 12:00 noon.

Upon detection of calamities, anyone is required report them to CRR immediately: Tel. +31(0)10 -2310301

Drivers:

Upon arrival at the terminal, visitors, vehicles and drivers are required to comply with legal directives in force, as well as with directives as stipulated in the ADR; particularly such directives as pertain to safety, hygiene, and proper working order of vehicle equipment used during loading/unloading (refer to ADR - 7.5.1.1, among other sources). Upon arrival, such persons are required to immediately proceed to the HES Botlek Tank Terminal company office, and to report at the desk.

Specific conditions for vehicles on the premises:

The following additional stipulations apply to vehicles:

- Maximum speed permitted on the premises is 15km/h;
- Parking vehicles is only permitted in the designated and demarcated sections of the premises;
- During parking and loading, engines and block heaters of the vehicle concerned must be in deactivated condition, and the vehicle must be on handbrake;
- During loading, all doors and windows of the lorry must be closed;
- Access to the top of any vehicle is strictly prohibited across the entire premises;
- Drivers must remain with the vehicle at all times during loading/transshipment;
- Prior to loading, the driver must check whether markings and labels have been applied, whether all valves are closed, and whether all dust covers have been secured;
- Vehicle compartments must never be accessed;
- Manholes may only be opened either during loading or for inspection purposes.

In the event of deviating or missing documents, certificates, and/or equipment, or if it becomes apparent that vehicle(s) or driver fail to comply with the directives of ADR article 7.5.1.2, HES Botlek Tank Terminal reserves the right to refuse vehicles for loading.

- Vehicles must only be earthed at the designated earthing point;
- Carrying out maintenance and/or repair activities to vehicles on the HES Botlek Tank Terminal premises is prohibited. Such activities are only ever permitted by means of a hot or cold work permit, issued by HES Botlek Tank Terminal personnel; such subject to the conditions stipulated above;
- Closing of manholes is only allowed using spark-free equipment specifically intended for such purposes, under supervision of HES Botlek Tank Terminal personnel.

Sanctions policy:

Failure to comply with the HES Botlek Tank Terminal safety regulations may result in sanctions.